



**JOB ANNOUNCEMENT**  
**Education Programs Director**  
**Watsonville, California**

**About Watsonville Wetlands Watch:**

Watsonville Wetlands Watch is a non-profit agency, established in 1991, whose mission is to preserve, restore, and foster the appreciation of the wetlands of the Pájaro Valley. Each year our restoration programs restore and enhance over 1,000 acres of wetlands, open space, and recreational trails throughout Watsonville and the greater Pájaro Valley. Our education programs provide dynamic outdoor field experiences for over 4,500 Pájaro Valley students and youth. To inspire the conservation of Watsonville's wetlands and watersheds and to build a strong community dedicated to this work, we offer free community events, lectures, tours, and field trips to thousands of community members and students each year. Watsonville Wetlands Watch is a highly respected local non-profit and provides a fun and supportive work environment.

The Watsonville Slough System is California's third largest coastal freshwater wetland complex and supports 270 resident and migratory bird species and 23 different native plants and animals that are threatened, endangered, or species of concern. The slough system underlies the City of Watsonville and surrounding agricultural and open space lands of the Pájaro Valley watershed. Watsonville Wetlands Watch envisions a wetland ecosystem that thrives within Watsonville and the greater Pájaro Valley, and a community, which is at the center of its conservation.

The offices of Watsonville Wetlands Watch are in the Patrick Fitz Wetlands Educational Resource Center on the campus of Pajaro Valley High School in Watsonville, California.

For more information on the organization, please visit [www.watsonvillewetlandswatch.org](http://www.watsonvillewetlandswatch.org)

**About the Position:**

The Education Programs Director manages the five education programs that operate out of the Fitz Wetlands Educational Resource Center (WERC) located on the campus of Pajaro Valley High School. WWW is dedicated to serving the Watsonville Community where the vast majority of students identify as Latina/o/x, with many English Language Learners. This is a 28-40 hour per week position with diverse and varying responsibilities. The Education Programs Director supervises the Education Programs Coordinator, Wetland Educators, and the Volunteer Coordinator.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include but are not limited to the following:

- Commitment to the mission of Watsonville Wetlands Watch
- Commitment to providing high quality and culturally relevant environmental education services to the Pájaro Valley community
- Manage the five education programs of WWW: descriptions at [www.watsonvillemetlandswatch.org](http://www.watsonvillemetlandswatch.org)
  - ❖ Wetland Wonders 5<sup>th</sup> Grade Science Program
  - ❖ Wetland Stewards After School Program
  - ❖ Climate Corps Leadership Institute
  - ❖ Project Tierra Community Science Monitoring Program
  - ❖ Volunteer & Outreach Programs
- Write, track expenses, and manage reporting for education program grants
- Manage the annual budget for the education programs
- Oversee program evaluation and reporting
- Supervise and train education and outreach staff
- Lead some school programs & weekend community events in Watsonville and surrounding areas
- Nurture and cultivate community partnerships
- Maintain program files, materials, curriculum, and WERC building

### **QUALIFICATION REQUIREMENTS**

Requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Bachelor's degree in an environmentally related field
- Four-year's experience coordinating and facilitating classroom and outdoor environmental education to 3-12<sup>th</sup> grade youth in the public school system
- Familiarity with the Watsonville community
- Must show the ability to connect to our target audience of youth in the Pájaro Valley
- Experience supervising staff and/or interns with the ability to effectively cultivate and inspire newer educators
- Experience and proficiency in grant writing, administration, and program budget management
- The ideal candidate will be proficient in conversational Spanish and comfortable speaking to groups of students, parents, and the public in Spanish.
- Excellent organization and teaching skills, lab and/or environmental field experience
- Experience designing curriculum and activities.
- Knowledge of local ecology, natural, and cultural history.
- Knowledge and practice of conservation-minded lifestyle choices.
- Ability to interact effectively with a variety of people including WWW staff, volunteers, community partners, and the diverse community of Watsonville.
- Ability to take initiative and work independently
- Ability to utilize technology (MS Office, Google Workspace, social media, and others)
- Must have a valid CA driver's license with insurance, a good driving record, and a reliable vehicle in good working condition.

- Must complete and clear a background check with the Pajaro Valley Unified School District upon hire
- Flexibility and creative and positive problem solving is important
- Team spirit and good sense of humor is desirable

**HOURS AND COMPENSATION:**

Salary is dependent on experience and the starting range is \$60,000 - \$75,000 (FTE). We offer a generous benefits package including medical, dental and vision as well as vacation, sick, and holidays (prorated based on hours worked) and an employer contribution of 3% match to a Simple IRA. On-going professional development in DEI, environmental education, program management, supervision, and grant management is highly encouraged and supported.

**Deadline for Applications:** June 25, 2021 at 5pm PST

**APPLICATION:** Interested and qualified candidates should provide the following via email to [hr@watsonvillewetlandswatch.org](mailto:hr@watsonvillewetlandswatch.org).

- Brief cover letter describing your interest and qualifications in this position.
- Resume.

*Applicants only. Recruiters, please do not contact this job poster.*

*Watsonville Wetlands Watch is an affirmative action/equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.*